WOODSTOCK BOARD OF FIRE COMMISSIONERS

242 Tinker St., Woodstock, NY 12498
Mailing: PO Box 483, Bearsville, NY 12409
Telephone: (845) 679-9955
Fax: (845) 679-9977
www.woodstockfiredept.org

Jeffery DeLisio, Chairman
Donald V. Allen, Commissioner
Evan Holland, Commissioner
Michael Lavin, Commissioner
Keith Hernandez, Commissioner

Regular Monthly Meeting
September 10, 2026 – Approved Minutes

COMMISSIONERS PRESENT: Chairman Jeffery DeLisio, Commissioners Donald Allen, Evan Holland, Michael Lavin and Keith Hernandez

OTHERS PRESENT: Chief Tim Pettet, 1st Asst. Chief Kevin Peters, Engineer Phil Eighmey, Secretary/Treasurer Judy Peters, Zena Homes Development Partnership Principals Eddie Greenberg & Even Kleinberg, MJ Engineering site design engineers Walt Litton and Ashley (last name not provided), Lieutenant Bob Bloom, Jonathan Bloom, EMT Jason Kreisberg, Paramedic Declan Wilson

Resolutions:

Approve Minutes
Accept Treasurer Report
Authorize payment of audited vouchers
Approve drivers
Appoint Paramedic
Appoint EMTs
Schedule special meeting
Schedule public hearing on 2027 budget

Chairman DeLisio called the meeting to order at 6:30pm. Commissioner Hernandez moved to enter executive session for the purpose of discussing matters leading to the appointment of personnel, second by Commissioner Lavin, all in favor. The board discussed the candidates previously interviewed for EMT and Paramedic positions. At 7:00pm, Chairman DeLisio moved to end the executive session, return to the public and announce no decisions had been made, second by Commissioner Lavin, all in favor. The Pledge of Allegiance was recited.

A Moment of Silence was observed in remembrance of all who lost their lives on 9/11.

Zena Homes Development – Representatives from Zena Homes Development, including principals and site design engineers from MJ Engineering were present to bring the Board up to date on the latest developments and to clarify the process for emergency services for the new development amid public misinformation. The building site is in the Ruby District (Town of Ulster), while the access road originates in Woodstock. The environmental review is complete with a negative declaration (no adverse environmental impact). The proposed single access road to the development will be widened to 20 feet (gravel) in Woodstock and 22 feet (paved) in Ulster, meeting both towns' standards. The project includes 32 homes on a 100-acre lot, all equipped with sprinkler systems. A dry hydrant will be installed at a stormwater pond to provide a firefighting water source. Three turnarounds are planned—one hammerhead turn and two 100-foot-wide culverts—to meet fire code. Public comment periods in both Woodstock and the Town of Ulster are scheduled for October 2026.
No concerns were raised by the board with regards to the single access road.

Regarding emergency services jurisdiction – Chairman DeLisio stated the project is outside Woodstock's fire district. The Ruby Fire District (Town of Ulster) is the lead agency for fire protection decisions. Ruby may choose to cover the area or issue a bid for a fire protection district contract. Adjacent districts—Woodstock, Mount Marion, West Hurley, and Centerville—could bid if a fire protection district is created. Ambulance service would be provided by the City of Kingston, Empress, or the Town of Ulster, not Woodstock, except as a second dispatch.
Conclusion:

- The development team is following the official process and will present facts at the upcoming planning board meeting.
- The fire district will await the Ruby Fire District's decision before commenting or acting.
- Developers were advised to meet again with the Ruby Board of Commissioners, as positions may have changed since the last meeting 1.5 years ago.

Chief's Report – Chief Tim Pettet

Fire Department Vehicle and Equipment Discussion

- Replacement for vehicle "12" is expected on Sept. 30, delayed by a booster reel issue.
- A proposal was discussed to replace vehicle "10" due to limited member comfort with the cab-over design. A trade-in offer of $305,000 was received for the current vehicle "ten". Two proposals for a new conventional cab truck were presented: $284,513, and $297,000 with a remote deck gun (net after trade-in).
- The proposed truck "10" is shorter by 4' and the wheelbase is shorter as it is not a cab over. The body is not as tall as it sits lower on the frame. The compartments are the same width as the present truck. We lose personnel carrying capability, but it is more maneuverable and more people will be comfortable driving it.
- Would like to undercoat 32 and 22 and keep them around longer.
- Approval to place old "12" on the auction site shopgarage.com for 30 days.

Financial and Operational Concerns:

- Commissioners are concerned that once we pay for "12", repair "60" and purchase an ambulance, the truck reserve fund will be depleted, affecting future replacements.
- Asst. Chief Kevin Peters suggested an alternative: repair vehicle "60" for $28,000; it's a conventional cab truck that members are comfortable driving and sell "10" to generate funds. Downside is "10" also serves as the heavy rescue vehicle.

Conclusion:

- The decision on replacing vehicle "10" is tabled until the budget meeting to assess financial feasibility; the vendor will be notified by the end of September 2026.
- The decision on repairing vehicle "60" is also deferred to the budget meeting.
- A review of the long-term truck replacement plan is needed.

EMS Coordinator's Report – Total EMS calls for August 2026: 115; year-to-date total: 831.
72 transports were completed in July 2026, primarily to Health Alliance. 18 mutual aid responses, with 10 to Olive. Four instances of being unable to assemble a crew (three in Woodstock, one in Olive). Clarification requested from Ulster County regarding three instances where the ambulance failed to respond. 62% of the calls resulted in transport, 24% percent were no transport, and 14% percent were other.

Unfinished Business / Committee Reports

Proposed EMS Building - Commissioner Lavin
Drawings for the new EMS building were reviewed; the building is now situated closer to the existing firehouse. This anticipates transitioning to a paid service, with the current meeting room becoming a

bunk room. A covered connection is planned between the two buildings. The design includes administrative offices, wellness rooms, and a private office for confidential meetings. The generator will be relocated and is sufficient to service both buildings; septic tanks and a pump chamber will also be relocated. A preliminary cost estimate of 12 −17 million was mentioned (not a formal quote), raising significant financial concerns. The final price will heavily influence decision-making.

Proposed 2027 Budget – The board will meet on Monday, September 28th to finalize the budget.

RESOLUTIONS:

RESOLUTION #114-2026
Approve Minutes
Offered by Commissioner Hernandez , second by Commissioner Lavin

BE IT RESOLVED the minutes of August 13, 24 & 31, 2026, be approved.
Vote: 5-0

RESOLUTION #115-2026
Accept Treasurer Report
Offered by Commissioner Allen , second by Commissioner Lavin

BE IT RESOLVED the treasurer report be accepted.
Vote: 5-0

RESOLUTION #116-2026
Authorize payment of audited vouchers
Offered by Commissioner Lavin, second by Commissioner Holland

BE IT RESOLVED payment of the audited vouchers totaling $77,142.77 be approved.
Vote: 5-0

RESOLUTION #117-2026
Approve drivers
Offered by Commissioner Allen, second by Commissioner Hernandez

BE IT RESOLVED to approve David Wallis certified to drive 67-50 & 67-53 and Alec Rhodes 67-22.
Vote: 5-0

RESOLUTION #118-2026
Appoint Paramedic
Offered by Commissioner Holland, second by Commissioner Lavin

BE IT RESOLVED Michelle McGowan be appointed to a full-time paramedic position effective September 10, 2026, at an hourly rate of $35.00, in accordance with the Employment Compensation & Benefits Manual.
Vote: 5-0

RESOLUTION #119-2026
Appoint EMT
Offered by Commissioner Lavin, second by Commissioner Hernandez

BE IT RESOLVED Nils Schlebusch be appointed to a full-time EMT position effective September 10, 2026, at an hourly rate of $25.00, in accordance with the Employment Compensation & Benefits Manual.
Vote: 5-0

RESOLUTION #120-2026

Appoint EMT
Offered by Commissioner Lavin, second by Commissioner Allen

BE IT RESOLVED Jenna Byer be appointed to a full-time EMT position effective September 10, 2026, at an hourly rate of $25.00, in accordance with the Employment Compensation & Benefits Manual.
Vote: 4 in favor -1 opposed (Commissioner DeLisio)

RESOLUTION #121-2026
Schedule special meeting
Offered by Commissioner Holland, second by Commissioner Lavin

BE IT RESOLVED a special meeting to finalize and adopt a proposed 2027 budget will be held on Monday, September 28, 2026, at 3:00pm.
Vote: 5-0

RESOLUTION #122-2026
Schedule public hearing on 2027 budget
Offered by Commissioner Lavin, second by Commissioner Hernandez

BE IT RESOLVED a public hearing on the proposed 2027 budget will be held on Tuesday, October 20, 2026, at 7:00pm.
Vote: 5-0

Public be heard
With regards to the undercoating of trucks 22 and 32, Engineer Phil Eighmey stated he would like to put them both up on the lifts to get a good look at the undercarriage to determine whether the undercoating is necessary. Inquired regarding the price for the undercoating stating his budget is depleted. Chairman DeLisio stated we will know shortly what kind of surplus will be available in this year's budget.

At 7:55pm, Commissioner Hernandez moved to adjourn the meeting, second by Commissioner Lavin, all in favor.

Meeting adjourned.

Respectfully submitted,

Judy Peters
Secretary/Treasurer